

TROUT LAKE TOWNSHIP

PO Box 215
Trout Lake, MI 49793
906-569-3291(P)
906-569-3772 (F)

Supervisor: Helen Fischer
Clerk: Kathleen A. English
Treasurer: Pam Barrett
Trustee: Laurey Simpson
Trustee: John Clark

Township Board Meeting, March 13, 2018, Minutes, *Draft pending Board Approval April 10, 2018.*

Attendance: Thirteen (13)

Meeting called to order at 6:27pm, by Supervisor Fischer, with the Pledge of Allegiance to the Flag. Board Members present: Helen Fischer, Kathy English, Pam Barrett, John Clark, Laurey Simpson. A quorum of the Township Board was in Attendance.

Supervisor Fischer made a motion, seconded by Treasurer Barrett, to approve the Trout Lake Township Board Meeting Minutes of February 13, 2018. Motion Approved Unanimously by the Board Members in Attendance.

Public Comments:

1. Mary Fischer Sharp thanked the participants & attendees for their support of the fishing derby, which brought in \$1,500.00. She reported that a person new to our community donated \$925.00 match money for the registrations to the Pride Committee. She also stated that all the prizes were won by local community members.
2. Ms. Sharp stated that she was asked by Stanley Ellis to request a check for \$1,000.00 for the grass seed for the ball park. Clerk English stated that when she receives a legal invoice/receipt, she will issue the check.
3. Gary Mitchell inquired as to the status of the cell tower/antenna at the dump.
4. Supervisor Fischer stated she has applications for the Graymont Grant cycle, which must be submitted by April 30, 2018. Lengthy discussion ensued. The issue of the lack of a plan related to previous grant monies received was discussed, as should the monies not be used, the Township is required to return the monies. Ms. Fischer stated she preparing to post a bid for the electrical work at the Park. There will be a meeting at the park on March 21st @ 1200 to review the project for potential bidders, with sealed bids being due by April 5, 2018.
5. Supervisor Fischer stated that she has been informed that it is the Township's responsibility for sidewalks along the State highway, not the business owners. A suggestion from a member of the public to apply for a grant for sidewalks was made. No action taken on this recommendation.

Clerk Report: Kathy English, Clerk

1. Election Schedule Update: There will not be an Election for Trout Lake Township in May, therefore, the April meeting will start at 1830. In addition the May meeting will be on Tuesday, May 8, 2018, versus the originally public meeting date of May 9, 2108 as there is no Election on May 8, 2018.
2. State Tax Commission issues/resolution clarification: Clerk English spoke at length with Sharon Kennedy related to this issue. The Resolution that needs to be passed is related to opting in/opting out of imposing the fines immediately on persons not submitting the Property Transfer Affidavit. It is felt that there may be extenuating circumstances that affected the person's ability to fill out the form. The fines must still be invoked after a certain period of time if the information is not received. Notification from the Assessor will need to go to the Equalization Department and the fine will be placed on the tax bill. The Township Board must approve waiver of the fines. This meeting was very educational and clarified several issues I have brought up in the past r/t property assessments, PRE processes, etc. These issues will continue to be clarified.
3. USDA/Rural Development Principal & Interest Payments on the Township Hall are due:
Principal Balance = \$156,646.19
Interest Rate = 04.1250
Principal Payment = \$8,000.00
Interest Payment = \$3,248.35
Total Payment = \$11,248.35
Budgeted Debt Payments for FY 2018 = \$36,000.00
October, 2017 an additional \$10,000.00 was paid
Recommendation to pay an additional \$11,344.52 in addition to \$11,248.35 for a total payment of \$22,592.87, due April 1, 2018. This will meet the 2017/2018 FY Budgeted amount for our debt payments.
Motion made by Supervisor Fischer, seconded by Treasurer Barrett, to pay, \$22,592.87 on the USDA/Rural Development loan, which will place an additional \$11,344.52 on the principal. Motion Approved Unanimously by the Board Members in Attendance.
4. Spring Clean-up is scheduled for Saturday May 4, 2018, 0900 – 1300, at the County Garage. Supervisor Fischer stated we do not need a roll-off. Clerk English will call Smith Sanitation.

Treasurer's Report: Pam Barrett, Treasurer. Financial Report received. Treasurer Barrett states taxes are complete.

Ambulance Service Report: John Clark, Ambulance Corp Captain

1. Amendment to the February report, one (1) run during the month of January, 2018.
2. One (1) run for the Month of February, 2018.
3. Mr. Clark attended the PSRO meeting March 12, 2018.

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4. The new protocol for the EPI draw process will take effect April 1, 2018. New soft packs will be arriving at the hospital for exchange when they go live. The big change for basic trucks is that they will now be drawing up epi versus using an auto injector. All providers will have to have training on this so that when it is available, Mr. Clark will be setting up a date & time for the crew.
5. No Training occurred for the month of February & March to date, 2018.
6. EMT classes are going well.
7. Expiration dates on the inventory in the Ambulance will be checked in the near future.
8. The Ambulance service is still in desperate need of people! Please contact John Clark on his cell phone 906.203.0621.

Fire Department Report: John Clark, Fire Chief.

1. Zero (0) runs February & March to date, 2018.
2. The Firemen's fishing derby went well, raising \$1,500.00.
3. At the Fire meeting, all trucks were started and in good working order.
4. Caution & Do Not Enter tape will need to be ordered.
5. Mr. Clark made a plea for anyone willing and wanting to join the Fire Department. Must be 18 years of age and older, and any gender. Please contact Chief Clark at 906 203 0621.
6. Mr. Clark still encourages everyone who is looking to burn debris to log onto WWW.DNR.STATE.MI.US/BURNPERMITS The website has color coded maps designating if burning is permitted.

Tax Assessor Report: Carol McLean, Assessor, Absent.

1. Supervisor Fischer reported that five (5) taxpayers meet with the Board of Review (BOR) on March 12 & 13, 2018.

Park Report: Helen Fischer, Supervisor.

1. The issue of new signs for the Park/MiniPark was discussed. Ms. Sharp reported that the Pride is planning on purchasing signs entering/leaving town. Clerk English reminded the Board that signs related to the Railroad property being private property and signs releasing the Township from liability at the Park need to be posted.
2. Discussion related to a plan, and lack thereof, for the Park ensued.

Unfinished Business:

1. Supervisor Fischer stated that she spoke with Todd Davis related to "Deer Crossing" signs.
2. Bids for the Electrical upgrade at the Park will be posted by Supervisor Fischer.

New Business:

1. Supervisor Fischer stated the April Board meeting will start at 1800 to start the 2018/2019 Budget process.

Motion made by Supervisor Fischer, seconded by Treasurer Barrett, to pay the bills as submitted by Clerk English. Motion Approved Unanimously by the Board Members in Attendance.

Motion made by Supervisor Fischer, seconded by Trustee Clark, to adjourn. Meeting adjourned at 1922.

Respectfully submitted,

Kathleen A. English
Trout Lake Township Clerk