

TROUT LAKE TOWNSHIP

PO Box 215
Trout Lake, MI 49793
906-569-3291(P)
906-569-3772 (F)

Supervisor: Helen Fischer
Clerk: Kathleen A. English
Treasurer: Pam Barrett
Trustee: Laurey Simpson
Trustee: John Clark

Township Board Meeting, May 9, 2017, Minutes, *Draft pending Board Approval June 13, 2017.*

Attendance: Seven (7)

Meeting called to order at 6:28pm, by Supervisor Fischer, with the Pledge of Allegiance to the Flag. Board Members present: Helen Fischer, Kathy English, Pam Barrett, John Clark, Laurey Simpson. A quorum of the Township Board is present.

Supervisor Fischer made a motion, seconded by Treasurer Barrett, to approve the Trout Lake Township Board Meeting Minutes of April 11, 2017, and the Trout Lake Township Election Committee meeting of April 11, 2017, as written. Motion Approved Unanimously by the Board Members in Attendance.

Public Comments:

1. Mary Fischer-Sharp reported there will be a Town Clean-up on 5/20/2017, at 1pm, meeting at the Park.
2. Mary Fischer-Sharp reported there will be a Pig Roast on May 28, 2017, at 1pm, at the Campground.
3. Mary Fischer-Sharp reported the sign at the Cemetery should be finished before Memorial Day.
4. Mary Fischer-Sharp requested a porta jon be placed at the MiniPark on July 2, 2017, for the Arts & Crafts fair. Discussion ensued. Three (3) porta jons will be placed at the Ball Park & one (1) at the MiniPark July 1-5, 2017. Cost estimated at \$300-400. Laurey Simpson will make the arrangements.

Clerk Report: Kathy English, Clerk

1. American Legion Hall Rental: Clerk English stated she has received a request from the American Legion to rent the Hall on the third (3rd) Wednesday of the month for meetings. Past conversations related to rental fees for the American Legion were discussed, as well as non-notification of when they would not be using the hall, as well as cleaning after the meetings. Consensus was that the fee would be \$1.00.
2. Brush at Cemetery: Clerk English has received a request for the brush pile at the Cemetery to be burned. John Clark indicated that the Fire Department would burn the brush.
3. Brush at Park/Boat Landing area: Clerk English has received a request for the brush pile at the Park/Boat Landing to be burned. John Clark indicated that the Fire Department would burn the brush.
4. Cell Tower/AT&T: Clerk English reported that a letter stating there are no zoning requirements in Trout Lake Township be signed, which was completed and returned. The letter stated that a cell tower will be constructed "off or around M-123 in Trout Lake Township, Chippewa County. The tower, appurtenance, and all base equipment will be constructed and maintained in regulation with all local, state, and Federal guidelines."
5. Ambulance Door: The Ambulance garage building door has been repaired and replaced. A bill has been sent to the person responsible for the damage.
6. Election Results: The results for the May 2, 2017, EUPISD election are as follows: 86/300 Voters = 28.7%

No	62
Yes	24

The millage request passed by only 43 votes. Chippewa County did not pass the request, however the other counties did pass it.

7. Clerk English stated she has received complaints related to bags of trash/garbage piling up and a large burner in the back yard at a residence on Huckleberry Road. Supervisor Fischer stated she has talked with the resident of the property and encouraged her to clean up the property.
8. Hazardous Waste & Electronics Fee based Collection May 13, 2017, By Appointment starting by 0900, at the Chippewa County Recycling Center. A notice is posted on the recycling bin at the Township Hall.
9. Property Foreclosure/First Right of Refusal letter received. Discussion ensued. Consensus was that the Township is not interested in purchasing the property. Treasurer Barrett will sign the letter and return to the County Treasurer.
10. Brining the Roads: Supervisor Fischer stated she will look into brining the dirt roads in the Township.

Treasurer's Report: Pam Barrett, Treasurer. Report received. No additional report for this meeting.

Ambulance Service Report: John Clark, Ambulance Corp Captain

1. One (1) run during the month of May, 2017.
2. Mr. Clark reported that during the Ambulance run, a deer was hit by the Ambulance, damaging the electric step on the entry door and the rear brake lines were blown. Repairs for the brakes totaled \$373.27. Estimates for the step repairs were \$615.51, which included the motor, from After the Fact in Kinross. An estimate of \$370.50 was received from Lawlors' Body Shop for the step not including the motor, which Mr. Clark stated he did not think was required. Supervisor Fischer made a motion seconded by Treasurer Barrett, to proceed with the repair from Lawlors' Body Shop for \$370.50. Motion Approved Unanimously by the Board Members in Attendance.

TROUT LAKE TOWNSHIP

PO Box 215
Trout Lake, MI 49793
906-569-3291(P)
906-569-3772 (F)

Supervisor: Helen Fischer
Clerk: Kathleen A. English
Treasurer: Pam Barrett
Trustee: Laurey Simpson
Trustee: John Clark

3. Mr. Clark attended the PSRO meeting on 5/8/2017. They were told by Renee Gray that the state is going to pro rate the EMS license for the Ambulance as there were many complaints that the fee would encompass only six (6) months of this year, versus the full year. A letter to this change is expected in the near future.
4. Shelly McGowan and John Clark have renewed their EMT licenses. Stefani Clark is completing hers this week.
5. Mr. Clark received a fax from Erin at WMH billing department requesting approval to send two (2) outstanding bills to collections, which he signed and returned.
6. Anyone interested in taking an MFR or EMT Class can contact John Clark on his cell phone 906.203.062.
7. The Ambulance service is still in desperate need of people! Clerk English inquired as to whether there have been any work sessions to brainstorm how to get people for the Ambulance Corps and Fire Department. He stated there has not. Clerk English stated that this needs to be a priority if the services are to survive and serve the Citizens of the Township.

Fire Department Report: John Clark, Fire Chief.

1. Zero (0) runs for May, 2017.
2. The tracks on the Polaris Ranger have been switched out to the wheels. It was noticed that the front differential was leaking fluid. Mr. Clark took the unit to Chippewa Motors for an estimate which was \$214.63. Supervisor Fischer made a motion, seconded by Trustee Simpson, to proceed with the repairs. Motion Approved Unanimously by the Board Members present.
3. The skid unit on the brush truck was installed, filled with water, and is ready for service.
4. Mr. Clark attended the smelt dinner and silent auction event held by Johnny B's in Naubinway, 4/29/2017, which netted \$ 347.00 for the Fire Department.
5. Mr. Clark received an application from Jordan Danley for the Fire Department. The background check was clear. Supervisor Fischer made a motion, seconded by Treasurer Barrett, to accept Mr. Danley's application. Motion Approved Unanimously by the Board Members present.
6. Chief Clark made a plea for anyone willing and wanting to join the Fire Department. Must be 18 years of age and older, and any gender. Please contact Chief Clark at 906 203 0621.
7. Chief Clark still encourages everyone who is looking to burn debris to log onto WWW.DNR.STATE.MI.US/BURNPERMITS. The website has color coded maps designating if burning is permitted.

Tax Assessor Report: Carol McLean, Assessor. Report submitted.

1. The new Principal Residence Exemption changes have been submitted to County Equalization.
2. Form L-4025 has been reviewed, signed, and returned to County Equalization, which will then be sent to the State. (Form L-4025 Report of Assessed Valuation of New Construction & Improvements as Approved by the Board of Review (BOR)).
3. Ms. McLean will be attending continuing education classes in Gaylord Friday, May 12, 2017.
4. The Michigan Tax Tribunal will be held May 23, 2017, at City Hall in Sault Ste. Marie, related to Docket # 16-003210, Sue Buitenhuis vs Trout Lake Township.
5. Ms. McLean will not be in attendance at the June 13, 2017, Township Board Meeting, as she will be out of town.

Park Report: Helen Fischer, Supervisor.

1. Supervisor Fischer stated that the Park clean-up is complete. A new pump and switch was needed in order to turn on the water in the park. To date, the cost of this repair has not been received. Clerk English inquired as to when she would be notified that water samples needed to be taken. C. Faulkner stated possibly on Friday.
2. Supervisor Fischer presented the list of items needed for the park, which includes a new swimming area rope and buoys, cleaning supplies, sealer for the picnic tables, paper towels, and toilet paper. Supervisor Fischer stated she would not order the supplies. Treasurer Barrett will order the supplies from Amazon and try to find the sealer at Walmart.

Old Business:

1. Supervisor Fischer requested a copy of the Town Clean-up information, which Clerk English provided to her.

New Business:

1. Supervisor Fischer stated that she feels the driveway & parking lot is cracking and needs to be seal coated. She will obtain quotes.
2. Supervisor Fischer stated she has received a request from Ms. McLean for programming of the new computer system. Discussion ensued. The cost is estimated at \$3,000.00. Clerk English asked what the maintenance fees were going to be going forward as she just made a \$496.00 payment to the company for maintenance and has made a similar payment over the last couple of months as well. Ms. McLean stated she assumes it will be the same in the future, but was not sure. Supervisor Fischer stated that Ms. McLean needs this program in order to perform her job. Supervisor Fischer made a motion, seconded by Treasurer Barrett, to approve the purchase. Motion Approved by the Board Members present.
3. Clerk English presented a request from the Cemetery Sexton to purchase 200 grave site markers at a cost of approximately \$700.00. The Sexton has completed forty (40) sites to date, and has approximately 120 more to complete the marking. Discussion ensued related to burials occurring in wrong sites and people having difficulty locating their sites. Trustee Simpson

TROUT LAKE TOWNSHIP

PO Box 215
Trout Lake, MI 49793
906-569-3291(P)
906-569-3772 (F)

Supervisor: Helen Fischer
Clerk: Kathleen A. English
Treasurer: Pam Barrett
Trustee: Laurey Simpson
Trustee: John Clark

made a motion, seconded by Treasurer Barrett to proceed with the purchase. Motion Approved Unanimously by the Board Members present.

4. Mary Fischer-Sharp requested a new Flag for the MiniPark, which was approved by consensus. Treasurer Barrett will explore the purchase as a large flag is required.
5. Clerk English stated that the Sexton has requested a new flag for the Cemetery, which she has in the office and will give to the Sexton.

Motion made by Supervisor Fischer, seconded by Trustee Clark, to pay the bills as submitted by Clerk English. Motion Approved Unanimously by the Board Members in Attendance.

*Motion made by Supervisor Fischer, seconded by Treasurer Barrett, to adjourn.
Meeting adjourned at 7:25pm.*

Respectfully Submitted,

Kathleen A. English
Trout Lake Township Clerk