

TROUT LAKE TOWNSHIP

PO Box 215
Trout Lake, MI 49793
906-569-3291(P)
906-569-3772 (F)

Supervisor: Helen Fischer
Clerk: Kathleen A. English
Treasurer: Pam Barrett
Trustee: Laurey Simpson
Trustee: John Clark

Township Board Meeting, September 12, 2017, Minutes, *Draft pending Board Approval October 10, 2017.*

Attendance: Thirteen (13)

Meeting called to order at 6:29pm, by Supervisor Fischer, with the Pledge of Allegiance to the Flag. Board Members present: Helen Fischer, Kathy English, Pam Barrett, John Clark, Laurey Simpson. A quorum of the Township Board was present.

Supervisor Fischer made a motion, seconded by Treasurer Barrett, to approve the Trout Lake Township Board Meeting Minutes of August 9, 2017, as written. Motion Approved Unanimously by the Board Members in Attendance.

Public Comments:

1. John VanDyke asked about the smoke detectors/alarms, stating he needs fourteen (14) for his home. Ms. Birgy, from the Red Cross was in attendance, and spoke to the plan. They will be starting the installations at 0900 on Saturday, September 16, 2017. Question related to an option to obtain the smoke detectors and for the owners to install them themselves, which she stated is possible.

Clerk Report: Kathy English, Clerk

1. Clerk English received a letter from the Sault Ste. Marie Fire Department for the Paramedic Intercept Service Agreement. Trustee Clark stated that we do need to sign and send the agreement. Clerk English will sign & mail the agreement.
2. Clerk English brought up several issues related to the Post Office and the reported changes that will be implemented soon. Specifically, the fact that if a resident's PO box number is not on the address label, the mail will not be delivered. It is noted that many people are receiving their mail with one – two (1 -2) stickers on their mail requesting them to notify the sender to place the PO box number on the address. In addition, several pieces of mail have been placed in the wrong mailboxes, if the current postal clerk does look up the PO box number. Of particular concern, is the mailing of the tax bills, as the majority of them have the physical address on the mailings. Lengthy discussion ensued. Clerk English attempted to discuss the issues with the current postal clerk, with no resolution or concern for our issues, stating, "oh, well, things change". Clerk English encouraged everyone to contact the United States Postal Service with their concerns. In addition, Clerk English is in the process of obtaining the name of the person who manages our Post Office, as the current postal clerk refused to provide that information.
3. Recycling Issues: There is now posted a list of plastics that the recycling center will no longer accept. They will only accept # 1 & #2 plastics. Lengthy discussion ensued. Supervisor Fischer stated she will contact Smith Sanitation to see if they will provide the service for us.

Treasurer's Report: Pam Barrett, Treasurer. Report received. Treasurer Barrett will be in the Office Thursday, September 14, 2017, 0900 – 1600 to collect taxes.

Ambulance Service Report: John Clark, Ambulance Corp Captain

1. Zero (0) runs during the month of August/September to date, 2017.
2. Mr. Clark attended the PSRO meetings on 8/14/2017 & 9/11/2017. There will be new protocols implemented soon. The MCA continues to evaluate obtaining epi vials for the Ambulances versus using the epi auto injectors, which would be a huge cost savings for both the hospital & EMS.
3. No Training occurred for the month of August/September to date, 2017.
4. The UPEMS is having a conference September 28th through October 1st, at a cost of \$100/day for the 28th – 30th. The cost for October 1st is \$40.00. None of the Ambulance crew will be attending this year, as they are all up to date on their training.
4. They are trying to get an EMT class in Trout Lake in the Fall. It has been posted on Facebook. Renee Gray would be the instructor and needs at least ten (10) people. Mr. Clark states he has the possibility of nine to eleven (9 -11) at this time.
5. Anyone interested in taking an MFR or EMT Class can contact John Clark on his cell phone 906.203.062.
6. The Ambulance service is still in desperate need of people!

Fire Department Report: John Clark, Fire Chief.

1. Zero (0) runs for August/September to date, 2017.
2. Mr. Clark stated the repairs to the tanker have been completed. As well, he purchased the water separator, at a cost of \$33.99, for the air line system between the compressor and the lines going to the trucks.
3. Mr. Clark stated they will be taking the trucks out to Rob & Donna's to practice extrication with the Jaws of Life, as they have two (2) cars they can cut up.
4. There will be a Fire 1&2 class this Fall, one (1) in Pickford, & one (1) in St. Ignace. There are two (2) people in need of this training at this time.
5. Mr. Clark obtained a map of the Township, at no cost, from the EUP Regional Planning. The Red Cross, the Fire Department, and volunteers will be installing the smoke detectors/alarms within in the Community on Saturday, September 16, 2017, starting

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at the Fire Hall at 0900. If anyone is available and willing to help with the installation, please contact Squeak Birgy (905.293.1676) or John Clark (906.203.0621) as soon as possible so that they can plan the installations and lunch.

6. Mr. Clark made a plea for anyone willing and wanting to join the Fire Department. Must be 18 years of age and older, and any gender. Please contact Chief Clark at 906 203 0621.
7. Mr. Clark still encourages everyone who is looking to burn debris to log onto WWW.DNR.STATE.MI.US/BURNPERMITS. The website has color coded maps designating if burning is permitted.

Tax Assessor Report: Carol McLean, Assessor. Report received.

1. Ms. McLean reported that she is still learning the new program for the computer and processing deeds. Clerk English inquired as to whether she had notified the company to send an invoice when the work was completed and the program is working as designed, and whether she was satisfied with how it is working. Ms. McLean stated she had not. Clerk English asked Ms. McLean the questions, to which she replied that she is still learning the program. Clerk English asked if program is working sufficiently and should payment be sent, as the check has been held pending the installation. Ms. McLean stated she thinks it can be sent.

Park Report: Helen Fischer, Supervisor.

1. Supervisor Fischer stated that a grant has been received from Graymont for \$15,000 to upgrade the electric at the Park. She and Jean Beaudoin wrote the Grant. When the paperwork is returned, we will receive the dollars minus 10%. Clerk English inquired as to where the 10% goes. Question from the public as to whether the Board was aware of the submission for the grant, which Supervisor Fischer stated they were not. Lengthy discussion ensued related to the Board needing to be made aware of these types of "plans", to which Supervisor Fischer stated no. Further discussion ensued related to the Board developing a plan and prioritizing upgrades to the Park, Ball Park, Hall, etc. Supervisor Fischer stated that "there is discussion and the Board does not do anything!" Further discussion ensued with no resolution. Supervisor Fischer stated there is a grant due by the end of September to the Tribe. Discussion ensued related writing for the grant to repair the electric and small pavilion at the Park for activities held there. Clerk English made a motion, seconded by Treasurer Barrett to write for the grant. Motion Approved Unanimously by the Board Members in Attendance. Clerk English inquired as to whether Supervisor Fischer would be writing the grant, to which she emphatically replied "I am not writing the grant!" Further discussion ensued. A member of the public volunteered to write the grant, and requested assistance which he received from another member of the Public. Clerk English asked again where the 10% being withheld goes. Supervisor Fischer read the letter, which states that they withhold 10% until the project is completed and the report submitted. Discussion related to requesting bids for upgrading the electric at the Park, which Supervisor Fischer states she thinks twelve (12) sites could be upgraded. Discussion ensued related to a previous quote which priced the upgrade of five (5) sites for \$10,000.00, as there was an identified need for upgrading of the wiring and conduit.

Unfinished Business:

1. Clerk English inquired of Mr. Clark as to whether there has been any progress on acquiring AEDs for the Township Hall, the Fire Department, and the Women's Club. He stated there has been none that he knows of, however, he will check into it.

New Business:

1. Supervisor Fischer stated she had to send a report to the DEQ related to the landfill/dump site. They responded that the site needed to be mowed, which Supervisor Fischer hired Erin Beaudoin to do.
2. Tax Levy Resolution: Paperwork received for the Tax Levy for the coming year. The debt on the Township Hall is down to \$166,646.19. Supervisor Fischer stated that the Tax Levy will remain at 0.65mils. Supervisor Fischer made a motion, seconded by Treasurer Barrett to approve the proposed Tax Levy. Motion Approved Unanimously by the Board Members in Attendance, five (5) Yays, zero (0) Nays.

Motion made by Supervisor Fischer, seconded by Treasurer Barrett, to pay the bills as submitted by Clerk English. Motion Approved Unanimously by the Board Members in Attendance.

*Motion made by Supervisor Fischer, seconded by Trustee Clark, to adjourn.
Meeting adjourned at 7:16pm.*

Respectfully Submitted,

Kathleen A. English
Trout Lake Township Clerk