

TROUT LAKE TOWNSHIP

PO Box 215
Trout Lake, MI 49793
906-569-3291(P)
906-569-3772 (F)

Supervisor: Helen Fischer
Clerk: Kathleen A. English
Treasurer: Pam Barrett
Trustee: Laurey Simpson
Trustee: John Clark

Township Board Meeting, October 9, 2018, Minutes, *Draft pending Board Approval November 13, 2018.*

Attendance: Eleven (11)

Meeting called to order at 1825, by Supervisor Fischer, with the Pledge of Allegiance to the Flag. Board Members present: Helen Fischer, Kathy English, John Clark, Laurey Simpson. Pam Barrett. A quorum of the Township Board was in Attendance.

Supervisor Fischer requested an amendment to the September 11, 2018 Township Board meeting minutes under the Clerk's report related to her refusal to manage the budget going forward. Supervisor Fischer states that she did not refuse to manage the budget and that she recognizes that the budget management is her responsibility, which she will accept going forward. The minutes of the September 11, 2018, Township Board meeting minutes and the September 19, 2019 Budget meeting minutes were not approved.

Public Comments:

1. Jean Beaudoin inquired as to what time the Township Board Meeting actually started today, to which the Clerk stated that it was called to order at 1825 by Supervisor Fischer. Ms. Beaudoin then inquired as to what time the Board meeting is supposed to start to which the Clerk stated that it is posted to start at 1830.
2. Gary Mitchell stated that the DNR performed a survey of Carp Lake related to the Walleye population. The preliminary report is that there is a reasonable quantity of walleye, demonstrating an even spread of age and quality, ranging from 6" – 19". All were in good health with no signs or symptoms of illness. The preliminary report should be ready in January 2019. A more comprehensive survey will be done in the Spring of 2019.
3. Mr. Thomas stated that he needs formal Board approval related to the requests for grant funding. The proposed requests are to Graymont for the continuation of Park upgrades and improvements, the PAR plan request for backup cameras for the Ambulance & Fire Trucks. Supervisor Fischer made a motion, seconded by Treasurer Barrett to approve the proposed requests. Motion Approved Unanimously by the Board Members in Attendance.
4. Clerk English inquired as to whether Supervisor Fischer has received information related to the outstanding \$1,500.00 from the previous Graymont grant. Supervisor Fischer stated she had written a letter, approximately ten (10) days ago along with the final documentation of the completion of the project, inquiring as to the status of the remaining funds.
5. Gary Loomis publically thanked Mr. Thomas for the extensive work he is doing in seeking grant funds for the Township.
6. Supervisor Fischer stated that she was informed that the road work in town will resume when the rains allow.

Clerk Report: Kathy English, Clerk

1. Clerk English reported on the results of the Election Commission Meeting October 9, 2018. (Please see the Election Commission Meeting minutes of October 9, 2018)
2. Clerk English presented the schedule of events related to the November 6, 2018, General Election. (Please see the Notice of the schedule of events for the November 6, 2018, General Election, posted October 9, 2018.)

Treasurer's Report: Pam Barrett, Treasurer. Financial Report received.

1. Treasurer Barrett inquired of Supervisor Fischer as to the status of the Park start-up bank cash, which Supervisor Fischer stated is in her car. Supervisor Fischer stated she will bring the money to Treasurer Barrett.

Ambulance Service Report: John Clark, Ambulance Corp Captain

1. One (1) run for the Month of October, 2018, to date.
2. The PSRO meeting scheduled for October 8, 2018, was cancelled. The next meeting is scheduled for December 10, 2018.
3. EUP EMS Conference in Marquette is scheduled for October 11 – 14, 2018. One (1) person, Stefani Clark, will be attending at a cost of \$340.00 registration for the three and one half days and to include lodging.
4. Mr. Clark stated he has not heard from Abby DuRussel related to her taking the national exam.
5. Mr. Clark is working with Mr. Thomas related to the PAR plan grant request for back up cameras for the ambulance and two (2) of the fire trucks.
6. Mr. Clark stated with winter coming, for the Township residents to ensure all 911 addresses be visible to prevent any delays in finding homes in the event of an emergency.
7. Pickford is hosting another EMT class October 16, 2018. The instructor is Bryan Huntley. Anyone interested should contact Mr. Clark on his cell phone 906.203.0621 or email troutlake01@yahoo.com. Student cost is \$275.00 which includes books and one (1) voucher to test NREMT. The voucher is with course completion.
8. Whitefish is looking to put on an MFR class this fall which is only 80 hours of class time. Anyone interested should call John on his cell phone (906)230-0621 or email him at troutlake01@yahoo.com He will let Whitefish know a head count.
9. The Ambulance service is still in desperate need of people! Please contact John Clark on his cell phone 906.203.0621.

Fire Department Report: John Clark, Fire Chief.

1. One (1) run for the month of October, 2018, to date.
2. The one inch hoses have been received and installed on the fire truck.
3. Mr. Clark stated with winter coming, for the Township residents to ensure all 911 addresses be visible to prevent any delays in finding homes in the event of an emergency.

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4. A new door has been installed on the old fire building.
5. Mr. Clark made a plea for anyone willing and wanting to join the Fire Department. Must be 18 years of age and older, and any gender. Please contact Chief Clark at 906 203 0621.
6. Mr. Clark encourages everyone who is looking to burn debris to log onto WWW.DNR.STATE.MI.US/BURNPERMITS The website has color coded maps designating if burning is permitted.

Tax Assessor Report: Carol McLean, Assessor, Absent. No Report.

Park Report: Helen Fischer, Supervisor.

1. Supervisor Fischer stated that Ms. Faulkner stated she did not say that large motorhomes could not use the recently updated electric service at the park. She stated that Mr. Sovie stated this at a previous Township Board meeting. Supervisor Fischer stated she was told by Ms. Faulkner that large motorhomes could use the updated electrical sites if they have adequate leveling capability.
2. Supervisor Fischer stated that there is one (1) tree that still needs to be cut at the Park. However, the person providing the tree cutting services has not submitted a W9 to the Township, nor an invoice for the work. Clerk English brought up the issue that at the June 12, 2018 Board meeting, the cost for cutting the trees was \$25.00/tree. It is her understanding, from Supervisor Fischer, that the cost is now \$60.00/ tree, which was not approved at a Board Meeting.

Unfinished Business:

1. A member of the public brought up that the shrubs around the Township Hall are overgrown and why were they not tended by the Park employees as has been past practice. Discussion ensued. Supervisor Fischer stated that she will have the Park employees trim the shrubs in the spring.
2. A member of the public brought up the issue of several lights on the overhang on the Township Hall appearing to be burned out. Clerk English stated she is aware of two (2) lights appearing to be burned out and will look into replacing them. Discussion ensued. Trustee Clark stated that there have been issues in the past when they are not actually burned out, but do turn off possibly related to the type of bulbs used.
3. A member of the public brought up the issue of some of the lights on the sign at the entrance to the Township Hall appear to be burned out. Clerk English stated she will assess the lights and replace any that are required.
4. A member of the public brought up the issue of the condition of the floors in the Township Hall. Clerk English stated she is planning on having the floors refurbished after the holidays when use of the Town Hall is at a minimum.
5. Supervisor Fischer brought up the issue of the Clerk being paid to work the elections, as is the Clerk's understanding from the certification classes she attended. Discussion ensued. Clerk English will get clarification from MTA and the Election Bureau.
6. Clerk English brought up the issue of the recent Tax Levy resolution, which was submitted erroneously by Supervisor Fischer. Clerk English had received a telephone call related to the document from Sharon Kennedy of the Department of Equalization. Had the resolution been enacted as submitted, the tax payers would have seen an increase in their taxes for 2019 of 2.586 times. Clerk English worked with Ms. Kennedy to correct the form, as was approved at the September 19, 2018, budget meeting, and resubmitted it to Ms. Kennedy and the County Clerk (who had not received the documentation), as required.

New Business: No New Business presented at the meeting.

Motion made by Supervisor Fischer, seconded by Treasurer Barrett, to pay the bills as submitted by Clerk English. Motion Approved Unanimously by the Board Members in Attendance.

Motion made by Supervisor Fischer, seconded by Trustee Clark, to adjourn. Meeting adjourned at 1845.

Respectfully submitted,

Kathleen A. English
Trout Lake Township Clerk