

TROUT LAKE TOWNSHIP

PO Box 215
Trout Lake, MI 49793
906-569-3291(P)
906-569-3772 (F)

Supervisor: David Blake-Thomas
Clerk: David Hillman
Treasurer: Joseph Boudreau
Trustee: Laura Simpson
Trustee: Gary Loomis

Township Board Meeting, September 14, 2021 Minutes

Attendance: 16

Meeting at the Township Hall called to order at 6:30 PM, by Supervisor Blake-Thomas. The Pledge of Allegiance to the Flag and Roll Call of Board Members David Blake-Thomas, David Hillman, Joseph Boudreau, Gary Loomis, and Laura Simpson present. A quorum of the Township Board was in attendance.

1. **Motion** made by Supervisor Blake-Thomas to approve the meeting minutes of August 10, 2021 general meeting as written. Second Trustee Loomis Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

Clerk Report: David Hillman, Clerk. Detailed expense report totaled \$59,691

1. Attended three meetings CCRC, MTA and Wells Township

Treasure Report: Joseph Boudreau, Treasurer: Financial report received.

1. September 14 was last day to pay Summer 2021 property taxes.
2. Online property descriptions are available and are updated multiple times a week
3. Original piano from the Christ Chapel is available

Assessor Report: Jessica McLean, Assessor No report.

Park and Campground Report: David Blake-Thomas Park Manager

1. Projection of park revenues is in excess of \$95,000 for this summer
2. 2nd Annual Fall Fest first weekend of October, many activities planned
3. Close of campground is October 16th or 17th.
4. October water sample will be taken by the Deputy Clerk

Fire Department Report: John Clark, Fire Chief

1. One run for the month of August 2021.
2. Nfirs report entered for the month.
3. Grass was cut at the fire hall.
4. Fire department meeting called with all members present to spray the outside of townhall building
5. Tanker parking brake canisters replaced and 4 tires replaced
6. Mini-pumper repair of fuel pump and transfer pump control module is at Seltzer's in Rudyard

Ambulance Report:

1. Two emergency runs with transport
2. Side-by-side was used to provide assistance to the Mackinac Bridge Labor Day walk
3. Articles of Incorporation for the Straits Area EMS Authority were presented. **Motion** made by Supervisor Blake-Thomas to approve the Articles Second Trustee Loomis Roll call vote: Supervisor Blake-Thomas yes, Trustee Loomis yes, Trustee Simpson yes, Treasurer Boudreau yes, Clerk Hillman yes. All 'Yea' with no 'Nay' votes. **Motion carried unanimously.**

Old Business:

1. Senior Lunch at the Trout Lake Townhall plans are proceeding with 10 people showing interest

New Business:

1. Appointment of Stephanie Clark as the Deputy Clerk and Gary Loomis as the Deputy Supervisor was announced.
2. **Motion** made by Clerk Hillman to authorize additional duties for the Deputy Clerk consisting of Election Clerk, Water samples for the park and townhall, and assist with financial bookkeeping. Second Trustee Supervisor Blake-Thomas Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
3. Chari Fischer agreed to serve as the FOIA officer. **Motion** made by Supervisor Blake-Thomas to approve the appointment of Chari Fischer as the FOIA officer. Second Trustee Loomis Roll call vote: Supervisor Blake-Thomas yes, Trustee Loomis yes, Trustee Simpson yes, Treasurer Boudreau yes, Clerk Hillman yes. All 'Yea' with no 'Nay' votes. **Motion carried unanimously.**

TROUT LAKE TOWNSHIP

4. **Motion** made by Supervisor Blake-Thomas to authorize a salary of \$60 per month for each of the Deputy positions. Second Treasurer Boudreau Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
5. **Motion** made by Supervisor Blake-Thomas to authorize compensation for the FOIA officer of \$12 per hour for time spend working on responses. Second Clerk Hillman Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
6. Fax machine has failed. The Treasurer will investigate the best replacement option
7. A laminator is needed for Board use and will be acquired within the current budget authorization
8. Charge card for the Treasurer use for office supplies. **Motion** made by Supervisor Blake-Thomas to authorize the issue of a credit card in the name of the Township Treasurer from the Central Savings Bank with a limit of \$1000. Second Clerk Hillman Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
9. Propane pre-buy options received from Shute Oil and Propane. **Motion** made by Supervisor Blake-Thomas to exercise the option for 1600 gallons pre-buy. Second Trustee Simpson Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
10. **Motion** made by Supervisor Blake-Thomas to approve the use of Mark Beaudoin Excavation for Township Hall and Fire Station snowplowing at \$80 per plowing for the 2021-2022 season. Second Trustee Simpson Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
11. UP Transit provides a service "Rides to Wellness". Flyers are available for local residents
12. Cemetery lots are 4 lots with 8 sites and 3 lots with 4 sites still available for purchase. Cemetery rules will be presented at a future board meeting.
13. Flu Clinic – Chippewa County Health Department Starting at Noon Friday October 1st at the Township Hall
14. **Motion** by Treasurer Boudreau to send a letter of appreciation to Sandy and Paul Chaney for the transfer of Christ Church to the township. Second Supervisor Blake-Thomas Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
15. Communication methods for community awareness of local issues will be explored by the board for future consideration.

Public Comment:

1. Speed sign that was temporarily on M123 has been removed. A small effect was observed. Support from the Sheriff Department to slow down the traffic in the town might be in order.
2. "Hidden in Plain Sight" trailer may be available for drug awareness training

Motion made by Supervisor Blake-Thomas to pay the bills as submitted by Clerk Hillman. Second Treasurer Boudreau. Motion approved unanimously by the Board Members in attendance with a voice vote.

Motion made by Treasurer Boudreau to adjourn. Second Trustee Loomis. Voice approved. Meeting adjourned at 8:29 PM.

Respectfully submitted,



David Hillman

Trout Lake Township Clerk