

# TROUT LAKE TOWNSHIP

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Supervisor: David Blake-Thomas  
Clerk: David Hillman  
Treasurer: Joseph Boudreau  
Trustee: Laura Simpson  
Trustee: Gary Loomis

Township Board Meeting, November 9, 2021 Minutes

Attendance: 11

Meeting at the Township Hall called to order at 6:30 PM, by Supervisor Blake-Thomas. The Pledge of Allegiance to the Flag and Roll Call of Board Members David Blake-Thomas, Joseph Boudreau, Gary Loomis, and Laura Simpson present. David Hillman absent. A quorum of the Township Board was in attendance.

1. Agenda was modified to add New Business: Alarm System for the Town Hall. **Motion** by Treasurer Boudreau to approve the agenda as amended. Second Trustee Simpson Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
2. **Motion** by Treasurer Boudreau to approve the general meeting minutes October 12, 2021 as written. Second Trustee Simpson Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

Public Comments:

1. No update to Covid vaccine booster
2. Warming center will have supervision when it is in operation with no pets at this time.

Clerk Report: Stefanie Clark, Deputy Clerk.

1. Detailed expense report dated November 3, 2021, not included on report was \$1288 routine annual maintenance expenses for park equipment, two lawn mowers and the tractor
2. Clerk attended two meetings of the CCRC with request that the engineer provide an estimate for Wegwas Road project to include paving all the way to the boat launch. Street sign that was destroyed in the auto accident near the Post Office will be replaced at no expense to the township.
1. Ice rink materials have been procured. Location change to just outside park. Several picnic tables will be relocated from the campground to the rink area. Jessica can make signs for skating rink.
3. Risk Audit was conducted and action items will be worked on to address the identified risks.
4. **Motion** by Treasurer Boudreau to accept the Clerk Report. Second Trustee Loomis Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

Treasurer Report: Joseph Boudreau, Treasurer:

1. Financial report received.
2. Summer taxes payments are almost complete
3. Winter tax bill proof approved
4. **Motion** by Trustee Loomis to accept the Treasurer Report. Second Trustee Simpson Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

Assessor Report: Jessica McLean, Assessor

2. Equalization is preparing the winter tax bills that will be forwarded to the Treasurer soon
3. BS&A has online property and tax information that can be accessed by all for their own information. Website will have instructions. Small fee for other people's online information but the Assessor can provide this information without a fee.
4. Board of Review December 14<sup>th</sup> at 5:30 PM.
5. Construction of 4 new houses in Trout Lake Township
6. Parcel near the railroad yard has been determined to be owned by the CN Railroad company. Permission to remove the dilapidated building will be requested.
7. **Motion** by Treasurer Boudreau to accept the Assessor Report. Second Trustee Loomis Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

Fire Department Report: John Clark, Fire Chief

1. One run for the month of October 2021 with Dave Sharp and Rod Butson responding
2. One missed Fire call for an ATV accident
3. Fire department meeting called with Dave Sharp, John Clark, and Dave Blake-Thomas present
4. Nfirs report entered for the month.
5. Batteries: Four pager \$84, Six radio \$465, Flashlight \$20.13



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6. **Motion** by Supervisor Blake-Thomas to purchase 3 sets of rechargeable LED road flares for \$329.85  
Second Treasurer Boudreau Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
7. Risk Management meeting went well
8. Winter issue: Please clear address signs of limbs and debris
9. DNR website for burn availability and if allowed
10. Call John Clark at 906-203-0621 if interested in joining the Fire Department.
11. Pager conversion from VHF to 800 system was discussed
12. **Motion** by Treasurer Boudreau to accept the Fire Chief Report. Second Trustee Loomis Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

## Ambulance Report:

1. Five emergency runs with transport to Mackinac Straits in October and two in November so far
2. New ambulance will be delivered in December to the Ambulance Association.
3. Straits Area EMS Authority is being considered by Brevort, St. Ignace Township, Moran Township, and City of St Ignace.
4. Mackinac County Economic Development Corporation will provide \$55,000 for initial design and environmental reviews of the new ambulance building in St Ignace.
5. Ambulance Association Budget for the next calendar year is being prepared by Dave Blake-Thomas
6. **Motion** by Treasurer Boudreau to accept the Ambulance Report. Second Trustee Simpson Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

## Old Business:

1. Senior Lunch at the Trout Lake Townhall is pending actions for application verifications. Date of beginning operation is projected to January 2022. Chef and helper are identified. Meals on Wheels will be provided by Rudyard as needed until the Townhall is in operation.
2. Warming Center (Township Hall) ready for emergency use. Trout Lake Township Women's Club has purchased 8 cots and donated blankets, quilts and pillows. Jean Beaudoin provided games and cards. Thanks to Gary and Loretta Loomis for coordinating this project and to the Women's Club.

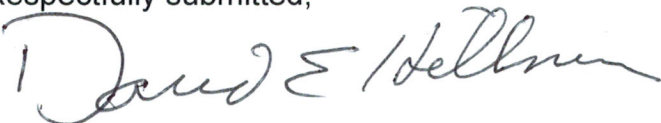
## New Business:

1. **Motion** by Treasurer Boudreau to authorize the sale of the ambulance for no less than \$12,000 with the proceeds deposited in the Trout Lake Township general fund. Second Trustee Loomis Roll call vote: Supervisor Blake-Thomas yes, Treasurer Boudreau yes, Trustee Simpson yes, Trustee Loomis yes. All yes with no 'Nay' votes. **Motion carried unanimously.**
2. **Motion** by Supervisor Blake-Thomas to adopt the proposed Trout Lake Township Employee Handbook  
Second Treasurer Boudreau Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
3. **Motion** by Supervisor Blake-Thomas to adopt the proposed Trout Lake Township Social Media Policy  
Second Trustee Loomis Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
4. **Motion** made by Treasurer Boudreau to authorize the purchase of a \$500 SimpliSafe Township Hall alarm system. Second Trustee Loomis Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

*Motion made by Supervisor Blake-Thomas to pay the bills as submitted by Clerk Hillman. Second Treasurer Boudreau. Motion approved unanimously by the Board Members in attendance with a voice vote.*

*Motion made by Treasurer Boudreau to adjourn. Second Trustee Loomis. Voice approved. Meeting adjourned at 7:23 PM.*

Respectfully submitted,



David Hillman  
Trout Lake Township Clerk