

TROUT LAKE TOWNSHIP

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Supervisor: David Blake-Thomas
Clerk: David Hillman
Treasurer: Joseph Boudreau
Trustee: Laura Simpson
Trustee: Gary Loomis

Township Board Meeting, October 12, 2021 Minutes

Attendance: 20

Meeting at the Township Hall called to order at 6:30 PM, by Supervisor Blake-Thomas. The Pledge of Allegiance to the Flag and Roll Call of Board Members David Blake-Thomas, David Hillman, Joseph Boudreau, Gary Loomis, and Laura Simpson present. A quorum of the Township Board was in attendance.

1. **Motion** made by Supervisor Blake-Thomas to approve the meeting minutes of September 14, 2021 general meeting as written. Second Trustee Simpson Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

Public Comment

1. The mini-park is being well maintained and the decorations are appreciated

Clerk Report: David Hillman, Clerk.

1. Detailed expense report totaled \$16,686.60
2. First Quarter FY2022 Expense report was presented total \$97,425.79 vs Year Budget \$208,128.76
3. Attended two meetings CCRC, MTA

Treasure Report: Joseph Boudreau, Treasurer: Financial report received.

1. Tax collection continues in penalty phase with Saturday hours at the Hall 11am-3pm or by mail.
2. Penalty interest on delinquent taxes was discussed at length, no action at this time

Assessor Report: Jessica McLean, Assessor No report.

Park and Campground Report: David Blake-Thomas Park Manager

1. Campground is closing October 18, 2021 with seasonal revenues in excess of \$95,000
2. Fall Fest in the Park was a success with the help of the following: Stan and Victoria Ellis, Keith and Shelly McGowan, Kate Sanderson, Brian and Mary McMillan, Sue and Steve Hagen, Jan Chambers, Stephanie Clark, Mark Besteman, Amber Zimmerman, Kathy Kolomitz, Trout Lake Pride Committee, Bins Ahoy, Birch Lodge, Trout Lake Resort, Trout Lake Country Store, McGowan's Hotel and Restaurant, McGowan's Trucking, Hulbert Happy Hour Bar and Restaurant, Central Savings Bank, Besteman's Sawmill, Trenton Sanderson, Carrie Smith, Jeff and Laura Sindles, Julia and Victoria Early, Brendon DeRussell, Glenn Black, Janet Sistrunk, Gail Wilson, Meri Handcock, apologies to any missed on this list. The Board expressed sincere appreciation for the effort to make this event successful.
3. Park improvements for year 2022 to be considered. Electric, bathhouse, picnic tables, boat launch
4. Park employees Crystal Schwesinger and Adam Sindles received commendations from the Board for an excellent season from extraordinary effort. **Motion** made by Supervisor Blake-Thomas to grant a one-time 20% bonus on earned wages. Second Clerk Hillman Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
5. Park dumpsters to be removed for the winter to avoid unwanted dumping.

Fire Department Report: John Clark, Fire Chief

1. No runs for the month of September.
2. Fire meeting with Dave Sharp and John Clark
3. Nfirs report entered for the month.
4. Mini pumper back in service.
5. Grass was cut at the fire hall.
6. Ensure property numbers are visible and clear of limbs and debris
7. Check with DNR web site for burn requirements
8. Risk management meeting will be on October 27 at the Hall at 1:00 pm.

Ambulance Report:

1. Two emergency runs with transfer to Mackinaw Straits.

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2. Building of the new St Ignace ambulance station has been granted \$1.5 million support from the State thanks to Senator Schmidt and Congressman Damoose.
3. Discussion of keeping or selling the Trout Lake Township ambulance. No decision made
4. Trout Lake Township share of new ambulance was \$14,697.66 after trade-in

Old Business:

1. The application for Senior Lunch program at the Townhall was officially submitted. Meals on Wheels has one person active in Trout Lake. Anyone that is home-bound in need of this service should apply. A chief and helper will be hired for the hall service (apply if interested). Kitchen appliances may need to be updated.
2. Purchase of new color copier and laminator with recommendations for specific items. **Motion** made by Supervisor Blake-Thomas to purchase an Epson EcoTank ET4760 printer/scanner/copier/fax at the estimate cost of \$450 Second Treasurer Boudreau Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

New Business:

1. A 50X80 ice skating rink will be set up on the softball field this winter. The Trout Lake Women's Club pledged \$1500 toward the cost of materials for the rink. **Motion** made by Clerk Hillman for the Township to purchase the rink material not to exceed the pledged amount. Second by Supervisor Blake-Thomas Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously**
2. Pest control for the hall. **Motion** by Trustee Loomis to contract OHA to treat the hall building for pests for \$75 each month. Second by Treasurer Boudreau. All yes with no 'Nay' votes. **Motion carried unanimously**
3. Biannual audit conducted in September by Schulze, Oswald, Miller, and Edwards PC. No major discrepancies were noted at the closing meeting. Report will be submitted to the Board later this fall.
4. Dumpster misuse was noted. Request the public refrain from using the hall dumpster for personal items.
5. Township general attorney retention was discussed with no action.
6. No resources or contractors are available to strip and wax the townhall floors.
7. Hall rental agreement discussion tabled but mentioned that holiday rentals may not be appropriate.
8. Clerk Hillman will research upgrading the security cameras and possible hallway camera addition
9. Stand for Michigan Flag. **Motion** made by Treasurer Boudreau to purchase a stand, pole, ornament and cords to be used to display the Michigan flag in the hall. Second Clerk Hillman Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**
10. Bond amounts for Township Officials will be researched.
11. Remove the hard fax line. **Motion** made by Clerk Hillman to contract for a \$10/month fax service to replace the AT&T hard line that is currently dedicated to a fax machine. Second Supervisor Blake-Thomas Voice vote: All yes with no 'Nay' votes. **Motion carried unanimously.**

Motion made by Supervisor Blake-Thomas to pay the bills as submitted by Clerk Hillman. Second Treasurer Boudreau. Motion approved unanimously by the Board Members in attendance with a voice vote.

Motion made by Treasurer Boudreau to adjourn. Second Trustee Loomis. Voice approved. Meeting adjourned at 7:55 PM.

Respectfully submitted,

David Hillman
Trout Lake Township Clerk